



## **PAX A80/A920 with SwipeSimple:**

### **Power up terminal:**

1. Press power button > Hold 2-4 seconds.
2. PAX startup screen appears > Android home screen.

### **Connect to WiFi:**

1. From home screen > Settings > Enter password (9876 or pax9876@(@)) > OK.
2. Select WiFi > Choose network > Enter password > Connect.

### **Select & Run BroadPOS Payment Application:**

1. Select BroadPOS app > Home screen shows up.

### **Logging into SwipeSimple:**

1. Select SwipeSimple icon > Enter email and temporary password.
2. Change to permanent password > Redirected to New Charge screen.

### **Run a Sale Transaction:**

1. Select SwipeSimple icon > Log in.
2. Select Items > Add to cart > Checkout.

3. Select payment method: Cash/Card.
4. Swipe/Tap/Dip Card > PROCESSING screen > REMOVE CARD.
5. APPROVED/DECLINED screen shows up.

### **Void a Sale Transaction:**

1. SwipeSimple app > Menu > Transaction History.
2. Select sale transaction > Void > Confirm.

### **Refund a Sale Transaction:**

1. SwipeSimple app > Menu > Transaction History.
2. Select transaction > Refund > Confirm > Enter card details.

### **Auto Batching:**

1. Ensure terminal is powered on, connected to WiFi/data, BroadPOS app running.

### **Manual Batching:**

1. SwipeSimple app > Menu > Current Batch > Close Batch.
2. Batch report prints.

## **SIGNAPAY | PAYLO**

### **Technical Support:**

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### **Support Hours:**

#### **Weekdays:**

Monday to Friday: 8 AM - 9 PM CST

#### **Weekends:**

Saturday and Sunday: 9 AM - 4 PM CST

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