



Valor RCKT:

Connecting to Smartphone:

1. Power on device > Open ValorPay app.

2. Select MPOS > Select device > Pair via Bluetooth.

3. Start accepting payments.

Accepting Payments:

 Select Credit > Sale.
Enter Transaction Amount > Customer Email/Mobile.
Tap/Insert/Swipe Card.
(If tipping) Salest (Enter Tip Amount)

4. (If tipping) Select/Enter Tip Amount> Right Arrow.

5. Confirm/Approve surcharges > Complete payment.

6. Receipt emailed/SMSed to customer.

Transaction Flow:

1. Select MPOS > Payment Form/ Transaction Type.

2. Tap/Insert/Swipe Card > Enter Tip Amount.

3. Accept surcharges > Complete payment.

4. Approved displayed, receipt sent.

SIGNAPAY PAYLO

Technical Support: Email: <u>support@signapay.com</u> Phone: (800) 944-1399

Support Hours:

Weekdays: Monday to Friday: 8 AM - 9 PM CST

Weekends: Saturday and Sunday: 9 AM - 4 PM CST

Customer Support:

Email: <u>support@signapay.com</u> Phone: (800) 944-1399

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Weekdays: Monday to Friday: 8 AM - 5 PM CST