




Edit Tips

1. Scroll using the **Arrow**  keys highlight **APPLICATIONS** press **OK Twice**
2. Scroll using the **Arrow**  keys highlight **TIPS AND TABS** press **OK**
3. **Input Password** (1234 is the Default) and press **OK**
4. Select **EDIT TIP** press **OK**
5. **Input Password** (1234 is the Default) and press **OK**
6. Highlight the desired option follow prompt **STOP**


On Screen Help

For Immediate assistance with all the Terminal Functions, simply **Press** the  **Dot** key on your terminal keypad



The **Help** will appear on the Terminal Display to assist with explanations/ and/or next steps

Press the **RED X** Key to exit help

ACCESSING MERCHANT PORTAL TOUCH SCREEN


1. From the **CREDIT SALE ENTER AMOUNT**
2. **Press** the  icon and choose desired options

Turn Server Prompt ON/OFF


1. From the **CREDIT SALE ENTER AMOUNT**
2. **Scroll** using the **Arrow** key select **APPLICATIONS** press **OK Twice**
3. Scroll using the **Arrow**  key select **SETUP** press **OK**
4. **Input Password** (1234 is the Default) and press **OK**
5. Scroll using the **Arrow**  key select **TRANS PROMPTS** press **OK**
6. Press **OK** on **CLERKS**
- 7 Press **OK** on **PROMPT** to Make desired changes - **STOP**

Using Favorites


Adding Favorites

1. Highlight the menu item you wish to save to favorites. **Press** the  key (located on the bottom left side of the keypad)
2. **Press** the **F2** to select **YES**
3. Highlight the menu placement you wish to assign favorite to
4. Press **OK**

Accessing Favorites

1. From the **CREDIT SALE ENTER AMOUNT** press **F3**
- 2 Scroll using the **Arrow**  highlight desired option from the list of favorites and press **OK - STOP**

Accessing Favorites - TOUCH SCREEN

1. From **CREDIT SALE ENTER AMOUNT** Tap the **STAR** icon 
2. Tap the desired **option** from the list of favorites.

SIGNAPAY

Dejavoo Restaurant Quick Reference Guide for models: Z8, Z9, Z11 Models



Customer Support

800.944.1399



Hours: Monday - Friday 8:00AM - 6:00PM CST



Restaurant Quick Reference Guide for models:

V8S, V8S PLUS, V9S, V9S Wi-Fi, V9S PLUS, Z Line





These steps have been provided as a guide for assistance. Your Dejavoo payment terminal is equipped with Event Driven software; The terminal will automatically choose the appropriate application based upon the swipe or entry of a card number.

Note: On Z3 or Z8 terminals, the  or  keys, or touching the Z6, Z9 or Z11 Credit or Sale ideal screen prompts change the payment type and Transaction type options.


Swiped | Manual Sale

1. From the **CREDIT SALE ENTER AMOUNT** input **server ID** and press **OK**
2. Input the sale amount and press **OK**
3. **Tap, Swipe** OR **Manually Enter** Card #
- If AVS prompts, input AVS information
4. Press **OK**
5. Terminal communicates with the Host
6. Receipts Print - **STOP**


Setting Up Suggested Tips

1. From the **CREDIT SALE ENTER AMOUNT**
Press **OK**
2. Scroll using the **Arrow**  keys highlight **APPLICATIONS** and press **OK** **Twice**
3. Scroll using the **Arrow**  key to highlight **SETUP** press **OK**
4. **Input Password** (1234 is the Default) and press **OK**
5. Scroll using the **Arrow**  key to highlight **TIP** press **OK**
6. Scroll using the **Arrow**  key to highlight **SUGGESTED TIP** press **OK**
7. Press **OK** on highlighted **Line #1**, input desired **Tip %** press **OK**
8. Repeat steps for Line #2 and #3 if needed
STOP


Ticket Only Sale

1. From the **CREDIT SALE ENTER AMOUNT**
2. Press the **yellow arrow** key
3. Scroll using the **Arrow**  key highlight **TICKET** press **OK**
4. Input Amount press **OK**
5. **Input Password** (1234 is the Default) and press **OK**
6. Input previously obtained **AUTH CODE**
7. **Tap, Swipe** OR **Manually Enter** Card #
- If AVS prompts, input AVS information
8. Press **OK**
9. Receipts Print - **STOP**

Void Transaction

1. From the **CREDIT SALE ENTER AMOUNT**
2. Press the **yellow arrow** key
3. Scroll using the **Arrow**  key highlight **VOID** and press **OK**
4. Input **VOID** Amount and press **OK**
5. Press **F2 to reconfirm void** OR **F4 to cancel**
6. **Input Password** (1234 is the Default) and press **OK**
7. **Tap, Swipe** OR **Manually Enter** Card #
8. Receipts Print - **STOP**


Return Transaction

1. From the **CREDIT SALE ENTER AMOUNT**
2. Press the **yellow arrow** key
3. Scroll using the **Arrow**  key highlight **RETURN** and press **OK**
4. Input **RETURN Amount** and press **OK**
5. Press **F2 to reconfirm return** OR **F4 to cancel**
6. **Input Password** (1234 is the Default) and press **OK**
7. **Tap, Swipe,** OR **Manually Enter** Card #
8. Receipts Print - **STOP**



Settle The Open Batch

1. From the **CREDIT SALE ENTER AMOUNT** screen press **F3**
2. Highlight **Core Settle Daily Batch** and press **OK**
3. **Input Password** (1234 is the Default) and press **OK** (Terminal warns if any untipped transactions) choose desired option
4. Terminal communicates with the Host
5. Reports Print - **STOP**

Authorization Only

1. From the **CREDIT SALE ENTER AMOUNT**
2. Press the **yellow arrow**
3. Scroll using the **Arrow**  key to highlight **AUTH** press **OK**
4. Input **Amount** press **OK**
5. **Input Password** (1234 is the Default) and press **OK**
6. **Tap, Swipe** OR **Manually Enter** Card #
7. Terminal communicates with host
8. Receipts Print - **STOP**

Reprint Receipt Copy

1. From the **CREDIT SALE ENTER AMOUNT** screen press **F3**
2. Scroll using the **Arrow**  key to select **REPRINT CR/DB RCPT** and press **OK**
3. **Input Password** (1234 is the Default) and press **OK**
4. Scroll using the **Arrow**  key to select desired option(s) press **OK**
5. Receipt Prints - **STOP**